Accessibility for Your Canvas Course

A Checklist for Instructors

ac•ces•si•bil•i•ty the quality of being easy to obtain or use, being able to be reached or entered, being easily understood or appreciated

dis•a•bil•i•ty a physical or mental condition or disadvantage that limits a person's movements, senses or activities

Cognitive disabilities are unseen, but also the largest category of disability
60% to 80% of undergraduates are unlikely to disclose their disability

As an instructor using an online platform, there is a variety of things that you can do in within your course design, presentation and appearance on canvas that ensures accessibility for each student on your roster. Use the checklist below to evaluate your online course.

Fonts
- Use Sans serif vs. Serif

Avoid using decorative elements to emphasize text
- Color, bold, italics and underlining are not easily accessible to non-sighted users or users using a screen reader

Colors
- Use colors with a high contrast to each other
contrastchecker.online is an easy to use, online tool that allows you to check colors for accessibility

Course Design
- Avoid using animation
- Orient your course moving from top to bottom and then left to right
- Avoid using purely decorative images, videos, audio, etc.

Videos
- Videos must be closed captioned

Audio Files
- All audio files must have a transcript

Links
- Links must be descriptive - avoid using “Click Here” instead use the location of the link and nearby objects to explain the position

Images
- All images must have a description - alt text or audio descriptions
  *Images can be labeled as “decorative,” any image that is part of course content must be accurately described*

This is just a guide to allow you to self evaluate your course. There are a number of online resources to check accessibility. You can also contact the Center for Distance Education for more help!